

**THE CONSTITUTION OF THE PARENTS' & GUARDIANS' COMMUNITY COMMITTEE**  
**FOR AND ON BEHALF OF THE**  
**GALWAY EDUCATE TOGETHER SECONDARY SCHOOL, PARENTS AND CHILDREN**

This body shall be known as the Parents' & Guardians' Community Committee (PGCC).

A Parents' and Guardians' Community is defined as a group of all current parents working in partnership with all stakeholders to enhance the educational development and educational opportunities of their children.

Membership shall be defined as all parents/guardians of pupils attending the school

The Parents' & Guardians' Community Committee, makes the commitment to support the Ethos of the Galway Educate Together Secondary School by :

- acting as a conduit between the parents and the school.
- informing parents of their role (rights and responsibilities) with regard to the school.
- ensuring that parents are represented in the consultative process of school development planning and decision-making.
- helping parents acquire the necessary skills to support the general welfare and social interests of the pupils of the school.

The PGCC will achieve this by, amongst other activities, :

- *Meeting with other groups working in the school.*
- *Find practical ways to co-operate and support the work done by the teachers*
- *Reviewing educational policies and initiatives such as School Self Evaluation.*
- *Assist with transition year.*
- *Support home learning clubs.*
- *Introduce/support book rental scheme, if appropriate.*
- *Involvement in:*
  - *Concerts, drama nights, exhibitions.*
  - *Sporting events.*
  - *Career nights.*
  - *Sex education programmes.*
  - *Bullying – school policy and procedures.*
  - *Positive parenting. Initiative.*
  - *School trips initiative.*
  - *Organising events for parents' information*

- *Supporting*
  - *Open days/nights.*
  - *Transition year information evening.*
  - *Alcohol and drug abuse programmes .*
  - *Study programmes.*

The Parents' & Guardians' Community Committee are not...

- Solely a fundraising organisation.
- A complaints' forum for gripes against teaching staff.
- A tea and biscuit making committee.
- A chat forum for the disgruntled.
- An exercise to do the bidding of the principal.

Election of Committee members shall take place at the Annual General Meeting of all parents, to be held each September/October.

The committee members shall be elected on a voluntary basis and positioned to complement their strengths and offerings to the achievement of goals laid out herein.

The number of members may vary from time to time in order to give adequate representation, but should not be less than 6 (six) in number. In such cases new members shall be co-opted to the committee.

A minimum of 5 (five) members must be present to generate quorum for any meeting.

The committee will elect its own officers, consisting of Chairperson, Secretary, Treasurer and Public Relations Officer. This should take place at the first committee meeting after the AGM.

Co-options to the committee shall be:

- (a) The school principal/deputy principal.
- (b) A member of the teaching staff (nominated through the Principal/BoM) as non-voting members.

A Minimum of 4 committee meetings shall be held during the school year.

An extraordinary meeting of all parents may be called:

- I. On a majority decision of the committee.
- II. At the written request of at least 20 parents.

This Constitution was adopted by The Parents' & Guardians' Community Committee on 9<sup>th</sup> January 2020

The Constitution was ratified by the Board of Management on 20<sup>th</sup> January 2020